

# MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans  
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS  
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## MINUTES of the meeting of the parish council held on Wednesday May 4th 2022 At Maids Moreton Village Hall.

**Present:** Cllr M Byrne , Cllr P Hardcastle, , Cllr G Maw, Cllr C Cumming, Cllr A Mohandas,  
Cllr F Powell  
**Apologies:** Cllr K McClintock  
**Attendees** None  
**Clerk:** Jacky Dale-Evans

**Members of the Public: 1**

### 70/22 Nomination and acceptance of Chairman

- a. Cllr Graham Maw was nominated by Cllr Pat Hardcastle and seconded by Cllr Carolyn Cummings. Cllr Maw accepted his nomination and was voted in as Chair unanimously. Cllr MB was thanked for his hard work and contribution as Chair over the last 5 years. **Action: Cllr GM to sign new Declaration of Acceptance of Office.**

### 71/22 Nomination and acceptance of Vice Chair

- a. Cllr Pat Hardcastle was nominated by Cllr Graham Maw and seconded by Cllr Ausra Mohandas. Cllr Hardcastle accepted his nomination and was voted in as Vice-Chair unanimously. Cllr Hardcastle was thanked for his hard work and contribution as Vice-Chair over the last 12 months. **Action: Cllr PH to sign new Declaration of Acceptance of Office.**

### 72/22 To receive apologies for absence and welcome.

- a. Apologies received and accepted from Cllr KM.

### 73/22 Public Open Forum 1: Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting. None.

### 80/22 Update on Neighbourhood Plan – (Cllr PH gave his report on the Neighbourhood Plan early due to his interest in item 79/22 b.) This has been submitted to Buckinghamshire Council who have agreed they do not see the need for screening of the plan. They have submitted the plan to other interested parties who need to be formally consulted and we will hear back from them in due course.

### 74/22 Members' Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.

- a. **PH declared his interest in item 79/22 b).** Due to this Cllr PH left the meeting and took no further part.

### *Cllr PH left the meeting at 19:45*

### 75/22 Approval of minutes: To agree the minutes from the Parish Council Meeting held on the 6<sup>th</sup> April 2022. Agreed and signed by Cllr GM as Chair of the meeting.

### 76/22 Correspondence requiring a decision to be made.

- a. **Community Board Funding** – due to a change in criteria for funding, the requirement for a project plan and contributory funding for the agreed grant application (minute 52/22) for Community Board Funding was discussed. The draft project plan circulated to councillors prior to the meeting was

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unanimously approved. The contributory (in kind) funding of 2 picnic benches, 2 benches and 1 bin at the playing field was agreed with an estimated cost of up to £3,200 + VAT + installation. **Action: JDE to submit funding bid to Buckingham and Villages Community Board.**

- b. **The report from PH and CC on village trees was discussed.** It was agreed to follow the recommendations of this report. **Action: JDE to get quotations for the work detailed in the report.**
- c. **The report of tree planting by residents in a village verge was discussed.** **Action: Cllrs CC and GM agreed to approach the residents to discuss the siting of these trees and their suitability for their current unauthorised location.**
- d. **Wildflower Signs.** Due to a resident mowing a designated wildlife border the councillors agreed unanimously to purchase signs to be used in the wildlife corridor, identifying those areas that are being left wild for wildlife and wildflowers. Total cost for 6 signs estimated £30. **Action: JDE to buy signs and arrange for installation on the wildflower corridor.**

### 77/22 Clerk's Report – See attached report.

- a. Cllr GM asked for clarification on the interest of DK's Childcare in the rental of the Cricket Pavilion. JDE clarified that they had been approached and had responded that they were still interested but were getting new quotes for the work that would be needed, before they intend to submit an up to date plan and costings for consideration by full council.

### 78/22 Finance

- a. **Schedule of Payments** – to acknowledge and agree to pay the invoices listed on the Schedule of Payments. All Agreed. **Action: JDE to arrange payment of invoices.**
- b. **Quotes** – to discuss and agree quotes as listed on the Schedule of Payments.
  - i. To retrospectively agreed a change to the grass cutting (Verge) contract for the current season. Agreed.
- c. **Review of RFO Role and accounting procedures.** To discuss and agree to review the role of RFO and/or to upgrade the accounting package to make end of year and annual accounting and budgeting simpler and less time consuming.

It was agreed that JDE would approach Scribe and Rialtas, both local authority accountancy packages, for demonstrations. Cllr AM offered support if needed in the investigation. **Action: JDE to investigate accounting packages and report back.**

Q4 Internal Control Audit completed with no issues found.

### 79/22 Planning

- a. **Report from PH on planning** in the village, to include updates on outstanding applications. Cllr CC gave the report in PH's absence. Work has started on application 20/02612/APP, Foscot Hill Farm, but appears to be disproportionate to the agreed works. **Action: JDE asked to investigate with planning control.**
- b. **S106 Funding** – to discuss and agree any action relating to the S106 agreement for 16/00151/AOP - Walnut Drive. Draft letter circulated by JDE, asking for clarification on the amendment to the wording in the S106 agreement for "Sport and Leisure Project". All agreed the wording and context

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of the letter. Cllr CC also highlighted other areas where clarification was needed. **Action: JDE to send the letter to the appropriate department at Buckinghamshire Council. Cllr CC to detail where further clarification is required for discussion on June 1st.**

### New Applications

Application Number	Details	Decision
22/01190/ALB	<b>Woodbine Cottage Main Street Maids Moreton Buckinghamshire MK18 1QW</b> Listed building application for alterations and repairs to garden wall, porch and cellar Agreed to support subject to the Heritage Officers comments.	<b>Awaiting Decision</b>

**Action: JDE to submit comments.**

### **Cllr MB left the meeting at 20:30**

**80/22 Update on Neighbourhood Plan** – discussed early due to pecuniary interest, see between minute 73/22 and 74/22.

**81/22 Signs/posters on Mill Lane** - a resident has suggested we erect signs on Mill Lane, to deter those that drop litter from doing so. To discuss and agree a solution. Signs were discussed and it was agreed to purchase 2 signs to be put on the entrance to Mill Lane/College Farm Road from the A422 to read “Litterpicking Costs Lives”, estimated cost £10. **Action: JDE to order signs. Cllr CC to investigate a suitable location. JDE to arrange for signs to be sited once location agreed.**

**82/22 Bollards @ 2<sup>nd</sup> Entrance to the Park** – to discuss the suggestion from Buckingham and Surrounding Villages Community Board to put bollards up at the 2<sup>nd</sup> entrance to the park rather than the requested raised curb as this would be a cheaper and easier solution to the issue. To agree to request bollards from TfB. Agreed. **Action: JDE to speak to Leone Dale and submit a request for bollards at this location.**

**83/22 Councillors Open Forum:** Councillors to bring items forward for the next agenda.

- a. **Signpost at the junction of Main Street/Foscote Road/Church Street has been found to be rotten.** There were originally 3 “fingers” on this signpost. To be added to agenda to agree a replacement sign. **Action: JDE to arrange for quotes and put on agenda for 1<sup>st</sup> June.**

### **Cllr CC left the meeting at 20:45**

**84/22 Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting. None.

**85/22 Date, time and venue of the next meeting:** The next meeting will be held on 1<sup>st</sup> June 2022 at 7.30pm at Maids Moreton Village Hall.

*Jacky Dale-Evans*

Clerk to Maids Moreton Parish Council

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